

Logging in Using Duo

Step-by-step guide

After completing the Duo enrollment, you'll see the Duo Prompt the next time you login to a Salisbury University web service or application protected with Duo.

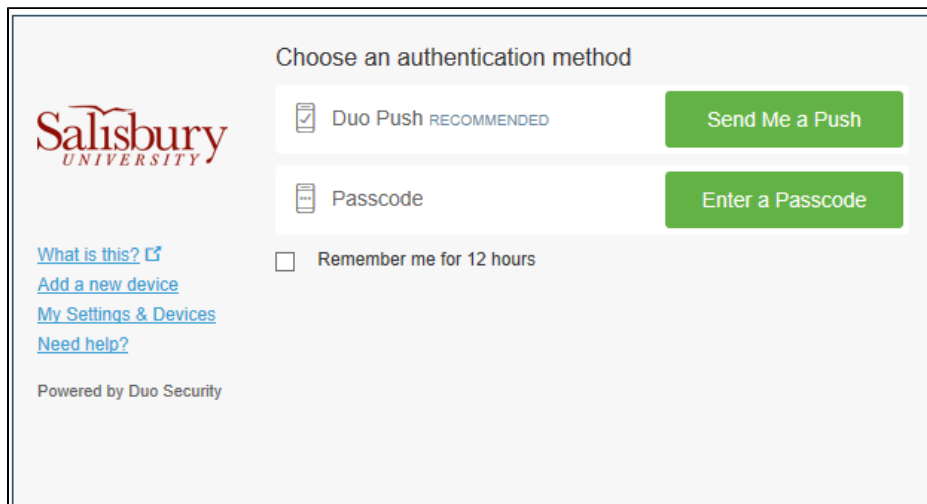
You will login to the SU application of your choice as you normally would.



The image shows the Salisbury University login page. At the top is the Salisbury University logo. Below it are two input fields: "Username" and "Password". To the right of the Username field is a link "Forgot your password?". To the right of the Password field is a link "Need Help?". Below the input fields is a yellow "Login" button. At the bottom of the page is a disclaimer: "UNAUTHORIZED ACCESS to this system is in violation of Md. Annotated Code, Criminal Law Article §§ 8-506 and 7-307 and the Computer Fraud and Abuse Act, 18 U.S.C. §§ 1030 et seq. This system is for the use of authorized users only. Anyone using this system expressly consents to having their use of the system monitored and recorded by system personnel. If such monitoring reveals possible evidence of criminal activity system personnel may provide the evidence of such monitoring and recording to law enforcement officials. By clicking above you are consenting to the Acceptable Use Policy of SU."

Once you click Login, you will be greeted with the Duo Prompt screen. Depending on your device authentication method you will complete one of the following options:

A, If you are using a **mobile device** to authenticate click on the **Send Me a Push** button to receive an Approval Request on your Duo Mobile device.




The image shows the Duo authentication prompt screen. At the top is the title "Choose an authentication method". On the left is the Salisbury University logo. Below the logo are four links: "What is this?", "Add a new device", "My Settings & Devices", and "Need help?". Below the links is the text "Powered by Duo Security". On the right side, there are two main options: "Duo Push RECOMMENDED" with a checkmark icon and a "Send Me a Push" button, and "Passcode" with a passcode icon and an "Enter a Passcode" button. Below these options is a checkbox labeled "Remember me for 12 hours".

To complete the authentication go to the **Duo Mobile App** on your mobile device and press **Approve**.



B. If you would like to authenticate [via text](#) select **Enter a Passcode** and click **Text me new codes** (at the bottom in blue) to receive a passcode via text message.



Choose an authentication method


Duo Push RECOMMENDED Send Me a Push

Passcode Enter a Passcode

Remember me for 12 hours

[What is this?](#) [Add a new device](#) [My Settings & Devices](#) [Need help?](#)

Powered by Duo Security



Device:

Choose an authentication method

Duo Push RECOMMENDED Send Me a Push

Log In

Remember me for 12 hours

[What is this?](#) [Add a new device](#) [My Settings & Devices](#) [Need help?](#)

Powered by Duo Security

Enter a passcode from Duo Mobile or a text. Text me new codes ✕

You will receive a text on your designated mobile number. Enter the passcode received in the **Enter a Passcode** field to proceed with login

C. If you are using a **Hardware Token** select **Enter a Passcode**. On your Hardware Token press the power button then enter the 6 digit number shown on your hardware token in the **Enter a Passcode** field.

Salisbury UNIVERSITY

Choose an authentication method

Duo Push RECOMMENDED

Passcode

Remember me for 12 hours

[What is this?](#) [Add a new device](#)
[My Settings & Devices](#)
[Need help?](#)

Powered by Duo Security



Please click the **Remember me for 12 hours box so that you will not have to use the Passcode again (as long as you continue to use the same browser).