# Obtaining a Course Evaluation Student Participant Count in GullNet

This will assist faculty in determining the number of students who have completed a course evaluation in GullNet. This is useful when the course evaluation is available to encourage students to complete the evaluation.

1. Log into GullNet (http://gullnet.salisbury.edu).
2. Click on the **Faculty/Advisor** tab and **Course Survey Participant Cnt** under **Course Evaluations** on the right-hand side of the page.
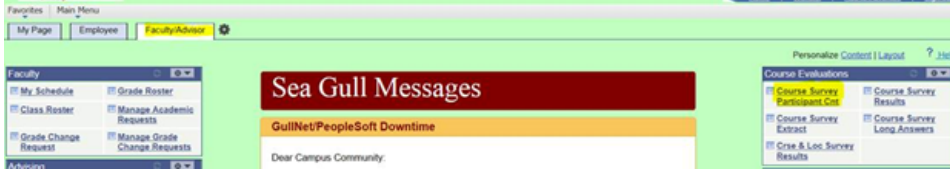
3. You will be asked the semester (or term) in which to select. The best way to access a particular term is to click the magnifying glass:

4. Select the appropriate term from the list (Spring 2010 will have the term code of 2104). Then click **Search.**

5. You will be taken back to the previous screen with the term information filled in. Click **Search**.

Course Survey Partic Count

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Maximum number of rows to return (up to 300): 300
Term: begins with ∨ 2104 🔍

Search   Clear   Basic Search 💾 Save Search Criteria

6. Your results will display indicating your courses, the number of students enrolled in the course and the number of students who have completed the survey for each course. This report can be run multiple times during the course evaluation to keep an eye on your return rates.

Melany Trenary

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Term	Subject	Catalog Nbr	Section		Survey Type	Location	Total Enrolled Students	Total Survey Participants	Participants	Non-Participants
Spring 2010	CMAT	205	001	INTERPERSONAL COMM	General		30	17	Participants	Non-Participants
Spring 2010	CMAT	250	001	INSTRUCTIONAL COMM	General		25	13	Participants	Non-Participants
Spring 2010	CMAT	250	002	INSTRUCTIONAL COMM	General		23	14	Participants	Non-Participants

If you click on Participants or Non-Participants, you will receive a list of students who have completed the survey or have not completed the survey. This can be used to provide incentives and/or reminders to students during the course evaluation period.

ⓘ **Note**

If less than 5 students complete the survey, the links for participants and non-participants will be grayed out.

Related articles

Content by label

There is no content with the specified labels