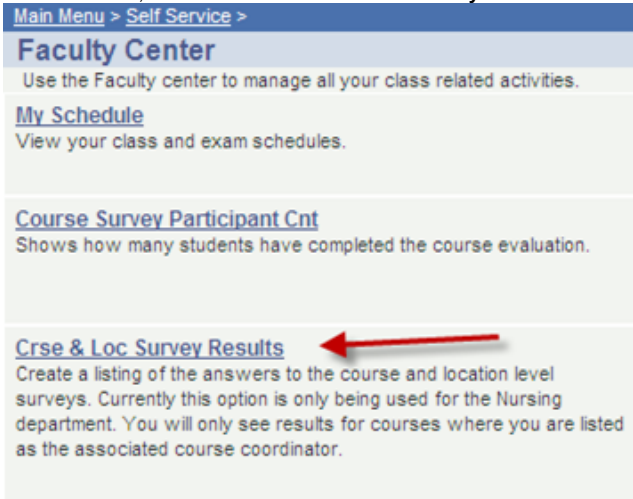


Course & Location Survey Results (Course Evaluations) in GullNet

This provides the step by step instructions on how to obtain the responses to all course and location specific questions provided in a course evaluation.

1. Log into GullNet (<http://gullnet.salisbury.edu>).
2. From the menu, select **Self Service** and then **Faculty Center**. Select **Course Survey Results**.



3. **First Time Only:** The first time you enter this area, you will need to create a Run Control ID for this report. Click the **Add a New Value** tab. Enter a name (with no spaces) for the report to obtain your course evaluation results (i.e. eval results). Click **Add**.

Crse-Loc Level Survey Results

Find an Existing Value Add a New Value

Run Control ID:

Add

The second time you run this report, use the **Find an Existing Value** tab and click the **Search** button and select the name of the report you created.

4. Use the magnifying glasses to select the Terms to include in your report. If you only want a report for one semester, then both terms should be the same. Then click **Run**.

Run Control ID: evalresults Report Manager Process Monitor Run

*Term From: 2102 2010 Winter

*Term To: 2102 2010 Winter

5. The Process Scheduler Request window will appear. Ensure the Type is **Web** and the Format is **PDF**. Click **OK**.



Note

You also have the option to set the report type as **Email** in place of **Web**. You will receive the report in email; be sure to change the type before clicking **OK**.

User ID: _____ Run Control ID: evalresults

Server Name: _____ Run Date: 4/20/2010 [M]

Recurrence: _____ Run Time: 2:17:38PM [Reset to Current Date/Time]

Time Zone: _____

Process List

Select	Description	Process Name	Process Type	*Type	*Format	Distribution
<input checked="" type="checkbox"/>	Course Survey Results Listing	SUCE0001	SQR Report	Web	PDF	Distribution

OK Cancel

6. You will be taken back to the Run Control ID. Near the Run button, click the **Process Monitor** link.

Run Control ID: evalresults [Report Manager](#) [Process Monitor](#) Run

*Term From: 2102 2010 Winter

*Term To: 2102 2010 Winter

7. The Process Monitor page will appear. Your report will be listed and provide one of the following status:
- Queued – the report is ready to be run.
 - Processing – the report is currently being generated.
 - Success – the report has finished
8. Click the **Refresh** button to check on the status of a report until it states Success.

View Process Request For

User ID: _____ Type: _____ Last: 1 Days Refresh

Server: _____ Name: _____ Instance: _____ to _____

Run Status: _____ Distribution Status: _____ Save On Refresh

Process List Customize | Find | View All | First 1 of 1 Last

Select	Instance	Seq.	Process Type	Process Name	User	Run Date/Time	Run Status	Distribution Status	Details
<input type="checkbox"/>	886280		SQR Report	SUCE0001 jsmccartney	04/20/2010 2:16:16PM EDT	Success	Posted	Details	

9. Click the **Details** link to obtain your report.

View Process Request For

User ID: _____ Type: _____ Last: 1 Days Refresh

Server: _____ Name: _____ Instance: _____ to _____

Run Status: _____ Distribution Status: _____ Save On Refresh

Process List Customize | Find | View All | First 1 of 1 Last

Select	Instance	Seq.	Process Type	Process Name	User	Run Date/Time	Run Status	Distribution Status	Details
<input type="checkbox"/>	886280		SQR Report	SUCE0001 jsmccartney	04/20/2010 2:16:16PM EDT	Success	Posted	Details	

10. Click the **View Log/Trace** link in the lower right corner.

Date/Time	Actions
Request Created On: 04/20/2010 2:16:23PM EDT	Parameters Transfer
Run Anytime After: 04/20/2010 2:16:16PM EDT	Message Log
Began Process At: 04/20/2010 2:16:52PM EDT	Batch Timings
Ended Process At: 04/20/2010 2:17:04PM EDT	View Log/Trace

11. Click the **PDF** link to obtain the results.

Report

Report ID: 147620 Process Instance: 886280 [Message Log](#)

Name: SUCE0001 Process Type: SQR Report

Run Status: Success

Course Survey Results Listing

Distribution Details

Distribution Node: SAPRD Expiration Date: 06/04/2010

File List

Name	File Size (bytes)	Datetime Created
SQR_SUCE0001_886280.log	1,668	04/20/2010 2:17:04.713000PM EDT
SUCE0001_886280.PDF	18,332	04/20/2010 2:17:04.713000PM EDT
SUCE0001_886280.out	198	04/20/2010 2:17:04.713000PM EDT

Distribute To

Distribution ID Type	*Distribution ID
User	

12. The PDF will open in a new browser window, you can print or save the course evaluation results as needed.

https://cs9dev.salisbury.edu/jpreports/sadev/14762...

Salisbury University
COURSE EVALUATION SYSTEM
Course Results Terms 2102 to 2102

Page No. 1
Run Date 04/20/2010
Run Time 14:16:52

Report ID: SUCE0001-1

Term: 2102 PSYC 320 701 PSYCH OF INFAN & CHLDHD
Enrollment: 23 Participants: 13

117) The psychology instructor appeared enthusiastic about psychology.

6 (46.2%)	Strongly Agree
2 (15.4%)	Agree
2 (23.1%)	Neither Agree Nor Disagree
1 (7.7%)	Disagree
0 (0.0%)	Strongly Disagree
1 (7.7%)	Not applicable

2.23 Mean
1.54 Std Dev

118) The psychology instructor appeared interested in teaching.

7 (53.8%)	Strongly Agree
2 (23.1%)	Agree
2 (15.4%)	Neither Agree Nor Disagree
0 (0.0%)	Disagree
0 (0.0%)	Strongly Disagree
1 (7.7%)	Not applicable

1.92 Mean
1.44 Std Dev

Related articles

Content by label

There is no content with the specified labels

